



Memorial Service Status June 30, 2017

Program Components: Elements of the ceremony are Welcoming, Pledge of Allegiance and/or National Anthem, Invocation, First Hymn, Address by Main Speaker, Reading of Deceased Classmates' Names, Navy Hymn, Taps and Benediction.

Action Needed: (2) Select main speaker by November 15, 2017. (2) Select lay preachers by November 15, 2017. (3) Select readers for names of deceased by April 1, 2017. (4) Finalize agenda, including music selections, by April 1, 2017.

Weather Contingencies: Transportation, cost and convenience considerations point to Admiral Kidd Catering and Conference Center as the ideal backup location. Their manager has indicated to Lee Tillotson and Marirose Kozak that this could be a workable.

Action Needed: Schedule a meeting prior to July 20, 2017 with Marirose and their facility manager.

Printed Program: We intend to mirror the program used for our 50th reunion in style and general content.

Action Needed: (1) Final approval target date for layout is June 15, 2018 and (2) Confirmation of deceased classmates from USNA by July 1, 2018. (3) Print the program by September 15, 2018 and (4) Insert any required addendum in program by October 15, 2018

Class Plaque: The sooner that we submit our plaque order, the more desirable will be our location on the wall. This is important. The replica of plaque is to be unveiled at the class luncheon. The original will also be available for viewing at the Mount Soledad Memorial site throughout the reunion weekend.

Action Needed: (1) Obtain class officers' approval of plaque by September 30, 2017. (2) Order plaque and secure desirable wall position on Mount Soledad by October 1, 2017.

Audio System: I will seek approval from the Memorial Service Committee in August to enter into an agreement with Rock Forever Entertainment as the sound system company for the service.

Action Needed: Enter into agreement with Rock Forever Entertainment by September 30, 2017.

Seating: We are considering Platinum Events Rentals of Kearny Mesa. They are the firm used by Mount Soledad for their large Memorial and Veterans Day ceremonies. However, we also intend to pursue the possibility of the Navy providing chairs at little or no cost. This can't be addressed until after the change of command at NB Pt. Loma.

Action Needed: Make decision on seating vendor by November 15, 2017.